

DESCRIPTION

Standard Grant Agreement  
(Micro-Capital Grant Agreement)

The Memorandum of Understanding is provided as a tool that can be adapted to the specific needs of a particular organization. Micro-Capital Grant Agreements should be approved by the Board of Directors and signed by a Boarding Committee. The Grant Agreement serves to register the commitment and results that the recipient institution has agreed to produce. It is recommended that funds be released in installments based on results. These funds should be clearly recorded, even if it is not possible when a recipient institution applies for release to transfer of funds.

TERMS AND CONDITIONS

The Agreement is intended to be used as a template for the recipient institution to use in its own jurisdiction.

# GRANT AGREEMENT

## (Micro-Capital Grant Agreement)

### For Non-Credit Related Activities

It is intended to note that at the level of project management, the terms "recipient" under the non-credit related activities, including credit and non-credit related activities, and "recipient" under the credit related activities, have the same meaning. It is recommended that the recipient institution be clearly identified and that the non-credit related activities be clearly identified. The recipient institution is not to be confused with the credit related activities. The recipient institution is not to be confused with the credit related activities. The recipient institution is not to be confused with the credit related activities.

When using this Agreement in non-credit related activities, change the following terms as follows:  
a. Exclusion instead of implementation  
b. Disbursement instead of implementation

## DESCRIPTION

### ***Standard Grant Agreement*** (Micro-Capital Grant Agreement)

This Memorandum of Understanding is provided as a tool that can be adapted to the specific needs of a particular programme. Micro-Capital Grant Agreements should be approved by an independent mechanism such as a Steering Committee. This grant agreement serves to register the commitments and results that the recipient institution has agreed to produce. It is recommended that funds be released in tranches, based on results. These results should be clearly specified, such that it is clear to all parties when a recipient institution qualifies for release of tranches of funds.

## TERMINOLOGY

1. This Agreement utilizes the harmonized terminology in line with the revised financial regulations and rules (FRR) which have introduced new/redefined terms as follows:
  - a. 'Execution' is the overall ownership and responsibility for UNDP programme results at the country level which is exercised by the government, through the Government Coordinating Agency by approving and signing the Country Programme Action Plan (CPAP) with UNDP. Therefore, all activities falling within the CPAP are nationally executed.
  - b. 'Implementation' is the management and delivery of programme activities to achieve specified results, specifically the mobilization of UNDP programme inputs and their use in producing outputs that will contribute to development outcomes, as set forth in the Annual Work Plans (AWPs).

These two terms are elaborated under the Legal Framework section of the Programme and Project Management Section of the POPP.

2. It is important to note that at the level of project management, the terms "execution" under the non-harmonized operational modalities, including global and regional projects and "implementation" under the harmonized operational modalities have the same meaning, i.e. management and delivery of project activities to produce specified outputs and efficient use of resources. Therefore, this Agreement uses the term "implementation" in line with the "harmonized operational modalities" to cover also at the project level the term "execution" under the non-harmonized operational modalities. More specifically, all references to "Executing Agency" have been replaced with "Implementing Partner".
3. When using this Letter of Agreement in non-harmonized or non-CPAP countries, change the following terms as follows:
  - a. Execution instead of Implementation
  - b. Designated Institution instead of Implementing Partner



## A. MICRO-CAPITAL GRANT AGREEMENT

### MICRO-CAPITAL GRANT AGREEMENT BETWEEN THE IMPLEMENTING PARTNER AND THE RECIPIENT INSTITUTION FOR THE PROVISION OF GRANT FUNDS

Micro-Capital Agreement (hereinafter referred to as the "Agreement") made between the Implementing Partner **Ministry of Finance** and the Recipient Institution **STICHTING DEVELOP ART FOUNDATION**.

WHEREAS the **Ministry of Finance** has agreed that the United Nations Development Programme ("UNDP") may manage the Global Climate Change Alliance Suriname Adaptation project under which the Conservation rangers monitoring in Matawai (hereinafter referred to as "the Project"), will be implemented at the request of the Government of Suriname.

WHEREAS the **Ministry of Finance** and UNDP desire to provide funding to the **STICHTING DEVELOP ART FOUNDATION** in the context of a Project and on the terms and conditions hereinafter set forth, and

WHEREAS the **STICHTING DEVELOP ART FOUNDATION** is ready and willing to accept such funds from the Implementing Partner **Ministry of Finance** and UNDP through the administration of UNDP for the above mentioned activities on the said terms and conditions.

NOW, therefore, the parties hereto agree as follows:

#### I. Responsibilities of STICHTING DEVELOP ART FOUNDATION

1.1 The RECIPIENT INSTITUTION agrees to: 1) Undertake the activities described in its **Workplan** and **Budget** (attached), and updates related to the subsequent release of funds in **tranches**; 2) Provide quarterly reports to the Steering Committee; and 3) Provide Annual Audited Statements [Income Statement and Balance Sheets]. In projects where a technical contractor is providing assistance to the RECIPIENT INSTITUTION, the contractor shall be responsible for verifying the accuracy of these reports/statements. Funds provided pursuant to this Agreement shall be used for purposes related to producing results specified in its annual performance targets [Section C].

1.2 The RECIPIENT INSTITUTION agrees to reach the performance targets contained in Section C. If the RECIPIENT INSTITUTION fails to meet its responsibilities outlined in article 1.1, or [Optional] to attain at least 70% of any one performance target for any given year, then this will be considered grounds for the Steering Committee to suspend any further micro-capital grant support. The suspension shall remain in effect until the RECIPIENT INSTITUTION has achieved the target. In projects with a technical assistance contractor, the contractor may, at its discretion, continue to provide technical assistance to the RECIPIENT INSTITUTION during this suspension period.

1.3 The RECIPIENT INSTITUTION agrees to inform the Steering Committee about any problems it may face in attaining the objectives agreed upon.

#### II. Duration

2.1 This Agreement will come into effect on **May 15, 2017** and shall expire on **November 14, 2018**, covering the anticipated term of the project. It can be extended, if necessary by exchange of letters, noting the new expiration date.

#### III. Payments

3.1 The Implementing Partner shall provide funds to the **RECIPIENT INSTITUTION** in an amount up to **USD NINETY-NINE THOUSAND (USD 99,000)** according to the schedule of the project budget set out below. Payments are subject to the **RECIPIENT INSTITUTION** meeting the outputs as specified in the Performance Targets [Section C].



**USD 36,990.00 payable in SRD against UNORE**, upon signature of this Agreement  
**USD 47,583.00 payable in SRD against UNORE**, upon approval of Financial and narrative progress reports.

**USD 5,287.00 payable in SRD against UNORE**, upon approval of Financial and narrative progress reports.

**USD 9,140.00 payable in SRD against UNORE**, upon approval of Final report of completion.

3.2 All payments shall be deposited into the **RECIPIENT INSTITUTION's** bank account of which the details are as follows:

**HANKRIN BANK SURINAME**  
**SWIFTCODE: HAKSRPA**  
**Stichting Develop Art Foundation**  
**SRD: 20/919.72.06**  
**Kerkplein 1**  
**Paramaribo, Suriname**

3.3 The amount of payment of such funds is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the **RECIPIENT INSTITUTION** in the performance of the activities under this Agreement.

#### **IV. Records, Information and Reports**

4.1 The **RECIPIENT INSTITUTION** shall maintain clear, accurate and complete records in respect of the funds received under this Agreement.

4.2 The **RECIPIENT INSTITUTION** shall furnish, compile and make available at all times to the Implementing Partner, UNDP any records or information, oral or written, which UNDP may reasonably request in respect of the funds received by the **RECIPIENT INSTITUTION**.

4.3 Within sixty days after completion of project activities, the **RECIPIENT INSTITUTION** shall provide the Implementing Partner and UNDP with a final report with respect to all expenditures made from such funds (including salaries, travel and supplies) and indicating the progress made toward the goals of the activities undertaken, utilizing the reporting format contained in Annex I.

4.4 [Optional: For projects with Technical Assistance] The **RECIPIENT INSTITUTION** agrees to submit required Performance Reports to the CONTRACTOR within 21 days of the close of each quarter using the attached reporting format (Annex 1) reporting on project progress. At the beginning of the project, the **RECIPIENT INSTITUTION** can request CONTRACTOR assistance for the preparation of the forms. The **RECIPIENT INSTITUTION**, however, should develop its own capacity to generate these reports, as they are critical to manage its activities.

4.5 All further correspondence regarding the implementation of this Agreement should be addressed to:

For the **IMPLEMENTING PARTNER**  
**Nataly Plet, National Project Director GCCA+ Suriname Adaptation Project**  
**Office of the President of the Republic Suriname**  
**Kleine Combe weg 2-2**  
**PARAMARIBO, SURINAME**

For the **UNDP**  
**Armstrong Alexis, UNDP Deputy Resident Representative**  
**UN House**  
**Gonggrijpstraat 25**  
**PARAMARIBO, SURINAME**

For the **RECIPIENT INSTITUTION:**  
**Jornell Vinkwolf, Chair of the Board**  
**Amazon Conservation Team - Suriname**  
**Doekhieweg Oost 24**  
**PARAMARIBO, SURINAME**



## V. General Provisions

5.1 This Agreement and the Annexes attached hereto shall form the entire Agreement between **AMAZON CONSERVATION TEAM - SURINAME (ACT)** and the Implementing Partner, superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Agreement.

5.2 The **RECIPIENT INSTITUTION** shall carry out all activities described in its Workplan with due diligence and efficiency. Subject to the express terms of this Agreement, it is understood that the **RECIPIENT INSTITUTION** shall have exclusive control over the administration and implementation of the activities referred to above in paragraph 1.1 and that the Implementing Partner and UNDP shall not interfere in the exercise of such control. However, both the qualities of work and the progress being made toward successfully achieving the goals of such activities shall be subject to review by the Steering Committee. If at any time the Steering Committee is not satisfied with the quality of work or the progress being made toward achieving such goals, the Steering Committee may advise the Implementing Partner to: (i) withhold payment of funds until in its opinion the situation has been corrected; or (ii) declare this Agreement terminated by written notice to the **RECIPIENT INSTITUTION** as described in paragraph 5.7 below; and/or seek any other remedy as may be necessary. The Steering Committee's determination as to the quality of work being performed and the progress being made toward such goals shall be final and shall be binding and conclusive upon the **RECIPIENT INSTITUTION** insofar as further payments are concerned.

5.3 The Implementing Partner and UNDP undertakes no responsibilities in respect of life, health, accident, travel or any other insurance coverage for any person which may be necessary or desirable for the purpose of this Agreement or for any personnel undertaking activities under this Agreement. Such responsibilities shall be borne by the **RECIPIENT INSTITUTION**.

5.4 The rights and obligations of the **RECIPIENT INSTITUTION** are limited to the terms and conditions of this Agreement. Accordingly, the **RECIPIENT INSTITUTION** and personnel performing services on its behalf shall not be entitled to any benefit, payment, compensation or entitlement except as expressly provided in this Agreement.

5.5 The **RECIPIENT INSTITUTION** shall be solely liable for claims by third parties arising from the **RECIPIENT INSTITUTION**'s acts or omissions in the course of performing this Agreement and under no circumstances shall The Implementing Partner and UNDP be held liable for such claims by third parties.

5.6 Assets ( Equipment) supplied by UNDP funds to the **RECIPIENT INSTITUTION** shall be the property of UNDP until the end of the project, at which time UNDP shall determine the best use of these assets. In cases where the **RECIPIENT INSTITUTION** has met its responsibilities under this agreement, and handover of the asset would contribute to the sustainability of activities, UNDP would normally handover these assets to the **RECIPIENT INSTITUTION**. The assets shall be used for the purpose indicated in the Workplan throughout the period of this Agreement.

5.7 This Agreement may be terminated by either party before completion of the Agreement by giving thirty (30) days written notice to the other party, and the **RECIPIENT INSTITUTION** shall promptly return any unutilized funds to UNDP as per paragraph 5.6 above.

5.8 The **RECIPIENT INSTITUTION** acknowledges that the Implementing Partner and UNDP and its representatives have made no actual or implied promise of funding except for the amounts specified by this particular tranches Agreement. Although project related documents may indicate a total amount of funds that could be available for this **RECIPIENT INSTITUTION**, actual disbursements will be based upon the **RECIPIENT INSTITUTION** meeting performance targets. If any of the funds are returned to the Implementing Partner and UNDP or if this Agreement is rescinded, the **RECIPIENT INSTITUTION** acknowledges that the Implementing Partner and UNDP will have no further obligation to the **RECIPIENT INSTITUTION** as a result of such return or rescission.



5.9 No modification of or change to this Agreement, waiver of any of its provisions or additional contractual provisions shall be valid or enforceable unless previously approved in writing by the parties to this Agreement or their duly authorized representatives in the form of an amendment to this Agreement duly signed by the parties hereto.

5.10 Any controversy or claim arising out of, or in accordance with this Agreement or any breach thereof, shall unless it is settled by direct negotiation, be settled in accordance with the UNCITRAL Arbitration Rules as at present in force. Where, in the course of such direct negotiation referred to above, the parties wish to seek an amicable settlement of such dispute, controversy or claim by conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules as at present in force.

The parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy or claim.

5.11 Nothing in or relating to this Agreement shall be deemed a waiver of any privileges and immunities of the United Nations, or UNDP.

IN WITNESS WHEREOF, the undersigned, duly appointed representatives of the Implementing Partner, and the **RECIPIENT INSTITUTION**, respectively, have on behalf of the Implementing Partner and the **RECIPIENT INSTITUTION** signed the present Memorandum of Agreement on the dates indicated below their respective signatures.



**On behalf of Implementing Partner:**  
Name: Armstrong Alexis  
Title: Deputy Resident Representative  
Date: 15/05/2017



**On behalf of the RECIPIENT INSTITUTION:**  
Name: Rosita Leeflang  
Title: Chair of the Board  
Date: 15/05/2017



**B. BUDGET**

**TO BE PREPARED BY THE RECIPIENT INSTITUTION. THIS BUDGET WILL BE SUBMITTED TO THE STEERING COMMITTEE FOR APPROVAL**

**PROJECT BUDGET OF RECIPIENT INSTITUTION**

Project Number:

Date: May 15, 2017

Project Title: Conservation rangers monitoring in Matawai

Name of the RECIPIENT INSTITUTION: **Stichting Amazon Conservation Team - Suriname**

Total Amount of Funds under the Agreement: USD 99,000.00 (payable in SRD against UNORE)

Date of the Agreement: May 15, 2017

**PROJECT BUDGET**

**PERIOD COVERING FROM May 15, 2017 TO November 14, 2018**

General Category of Expenditures	Tranche 1	Tranche 2	Tranche 3	Tranche 4	TOTAL
1. To conduct surveys in the vulnerable communities considering gender equality aspects.	18,635.00				18,635.00
2. Develop a story board for both men and women as well as youth.	4,745.00				4,745.00
3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.	12,470.00	4,594.50	510.50		17,575.00
4. Review of the recorded video material	1,140.00	18,382.50	2,042.50		21,565.00
5. Production of the video.		11,790.00	1,310.00		13,100.00
6. Present the draft video to the relevant groups.		3,906.00	434.00		4,340.00
7. Finalize the editing of the video		8,910.00	990.00	595.00	10,495.00
8. The video is uploaded to the internet.				4,700.00	4,700.00
9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressort.				3,845.00	3,845.00
Other [Specify]					-
Miscellaneous					-
<b>Total</b>	36,990.00	47,583.00	5,287.00	9,140.00	99,000.00

\* Please note that all budget Lines are for costs related only to project activities.

\*\* These budget categories and number of tranches are suggested guidelines. The Recipient may choose alternates which more accurately reflect their expense items and needs.

**C. RECIPIENT INSTITUTION Performance Targets**

NAME OF RECIPIENT INSTITUTION: **STICHTING AMAZON CONSERVATION TEAM - SURINAME**

PERFORMANCE TARGETS	BASELINE	PERIOD 1		PERIOD 2		PERIOD 3	
		Proposed	Actual	Proposed	Actual	Proposed	Actual
1. To conduct surveys in the vulnerable communities considering gender equality aspects.	0%						
Minimal 6 questions are developed for the survey	0%	100.0					
A minimal total of people divided in a minimal total of women and youth from the Ressorts has filled in the questionnaire:	0%	100.0					
Minimal 70 people from which 30 women and 15 youth have done the survey	0%	100.0					
Minimal 50 people from which 10 women and 5 youth have done the survey	0%	100.0					
Minimal 100 people from which 30 women and 15 youth have done the survey	0%	100.0					
Minimal 20 people from which 10 women and 5 youth have done the survey	0%	100.0					
Minimal 24 people from which 12 women and 6 youth have done the survey	0%	100.0					
Minimal 130 people from which 65 women and 25 youth have done the survey	0%	100.0					
Minimal 250 people from which 100 women and 45 youth have done the survey	0%	100.0					
Minimal 130 people from which 60 women and 20 youth have done the survey	0%	100.0					
Minimal 60 people from which 2 women and 1 youth have done the survey	0%	100.0					
Minimal 30 people from which 2 women and 1 youth have done the survey	0%	100.0					
Minimal three graphs for each Ressort are produced after data gathered is analyzed considering total of people, women and youth versus total mangrove ecosystem services used.	0%	100.0					
Minimal one table of mangrove ecosystem services used per Ressort.	0%	100.0					



2. Develop a story board for both men and women as well as youth.	0%						
2.1 Minimal one key mangrove ecosystem service per Ressort is identified.	0%	100.0					
2.2 At least 3 key mangrove ecosystem services are implemented in the storyboard.	0%	100.0					
3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.	0%						
3.1 At least 6 groups are selected to record video material from which each group consists of minimum of 1 women and minimum 1 youth.	0%	100.0					
At least 6 groups are trained from which each group consists of minimal 1 women and minimal 1 youth.	0%	50.0		50.0			
At least 6 groups pass the quick exam from which each group consists of minimal 1 women and minimal 1 youth.	0%	50.0		50.0			
At least one camcorder is received by one group of each District.	0%	50.0		50.0			
4. Review of the recorded video material	0%						
Each group has recorded at least 2 mangrove ecosystem services in their respective District.	0%	50.0		50.0			
Minimal 30 minutes of recording has taken place by each group.	0%	100.0					
Minimal three mangrove ecosystem services used is presented in the paragraphs of the script and the documentary is presented with English subtitles.	0%			100.0			
5. Production of the video.	0%						
At least 4 short films of minimal 5 minutes about at least 3 mangrove ecosystem services is produced in one video documentary per district.	0%			100.0			
6. Present the draft video to the relevant groups.							

At least 2 representatives of each group are present at the meeting.	0%			100.0			
100% of corrective actions are considered for the final editing of the video.	0%			100.0			
7. Finalize the editing of the video	0%						
100% of all corrective actions are edited in the video.	0%			100.0			
100% of all corrective actions are edited in the video.	0%					100.0	
At least 8 short films of 15 minutes about mangrove ecosystem services are produced in one video documentary	0%					100.0	
8. The video is uploaded to the internet.	0%						
At least 100 views of the video in one month through <a href="http://www.youtube.com/roseternalmedia">www.youtube.com/roseternalmedia</a> .	0%					100.0	
At least 3 social media webpages promotes the video.	0%					100.0	
At least 2 members of countries from abroad are viewing the video.	0%					100.0	
9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressort.	0%						
50% of all relevant stakeholders, TV stations and relevant community organizations have presented their views about the documentary.	0%					100.0	



ANNEX 1

Annual Reporting Format

Year\_\_\_\_\_

Recipient Institution: AMAZON CONSERVATION TEAM - SURINAME

OVERALL TARGETS FOR ENTIRE GRANT	BASELINE	PROPOSED ANNUAL TARGETS	ANNUAL BUDGET	ACTUAL ANNUAL RESULTS	ACTUAL ANNUAL EXPENDITURES	PROGRESS TOWARDS TARGETS

## **PROJECT FORMAT – UNITED NATIONS IN SURINAME**

<b>Project title</b>	<b>Uncovering the Mangrove Ecosystem Services in Suriname</b>
<b>Implementing partner</b>	Stichting Develop Art Foundation
<b>Contact person</b>	Rosita A. Leeftang
<b>Other partners</b>	-
<b>Project Duration</b>	May 2017 – August 2018
<b>Estimated budget</b>	<b>Total budget: USD 101,050.00</b> <b>Divided in:-</b> <b>Grant contribution: 99,000.00</b> <b>Own contribution: 2,050</b> <b>Other contribution:-</b>

### **Executive Summary (in English)**

#### **To be completed by resource person from the IP or the UN**

<b>UNDAF Outcome(s)</b>	2..5; 3.3; 3.6
<b>Expected Outcome(s)</b>	By the end of the project timeframe, Matawai Maroon territory will have a well-established, strongly performing, and locally backed conservation rangers program that facilitates gender equity with proper capacity and resources to expand existing knowledge on land use & climate change impacts on the subsistence livelihoods and effectively protect the region's forested landscapes.
<b>Expected Output(s)</b>	i) Community based monitoring/management system established (SFM- Sustainable Forest Management capacity)- consisting of local rangers. This addresses sustainable land use schemes as agreed by the community (REDD+ and more), food security issues (location of plots, monitoring of pests and diseases), food safety (protect water source and use introduction of chemicals) ; ii) Guidelines (Standard Operational Procedures) exist and adapted to local use for Forest and Water Management within the context of gender equality. At the working floor; iii) Infrastructure in place for Community based Monitoring System (station, equipment, transportation, communication etc.); iv) Mapping unit within rangers established to strengthen the awareness on CBM efforts locally and with external parties . In addition use the instrument for negotiating for Matawai benefits; v) Showcase of CBM to GoS, adjacent tribal communities in relation to sustainable land use & income generation. Knowledge sharing, data dissemination and decision making by the locals reflected in benefits for the entire community.
<b>Programme Title</b>	GCCA+ Suriname Adaptation Project
<b>Allocated resources:</b> - UN agencies - Government - Other Donors	GCCA+ resources, output



# Project proposal form UNDP Suriname

## I. REQUESTING ENTITY

Date of submission:

<b>Project title</b>	Uncovering the Mangrove Ecosystem Services in Suriname
<b>Project number</b>	
<b>Country</b>	Suriname

### Information of the requester

## I. Information of the requester

<b>Name of the organization</b>	Stichting Develop Art Foundation		
<b>Date of establishment</b>	06 juni 2011		
<b>Address</b>	Orvistraat # 17		
<b>City</b>	Paramaribo		
<b>E-mail</b>	developartfoundationsuriname@gmail.com		
<b>Telephone 1</b>	(597) 8874717	<b>Telephone 2</b>	
<b>Contact person</b>	Rosita A. Leeflang		
<b>Position</b>	Chairwomen		
<b>E-mail</b>	developartfoundationsuriname@gmail.com		
<b>Telephone 1</b>	(597) 8874717	<b>Telephone 2</b>	

### Information implementing organization

(Complete only if the project is requested by another organization than the implementing organization)

<b>Name of the organization</b>	Stichting Develop Art Foundation		
<b>Date of establishment</b>	06 juni 2011		
<b>Mission of the organization</b>	Encouraging the practice and experience of promoting art and raise its quality to an international level through collaboration with national and international organizations that support and promote the interests of the target group and the foundation.		
<b>Members</b>	3		
<b>City</b>	Paramaribo		
<b>Address</b>	Orvistraat # 17		
<b>E-mail</b>	developartfoundationsuriname@gmail.com		
<b>Telephone 1</b>	(597) 8874717	<b>Telephone 2</b>	
<b>Contact person</b>	Rosita A. Leeflang		
<b>Position</b>	Chairwomen		
<b>E-mail</b>	developartfoundationsuriname@gmail.com		
<b>Telephone 1</b>	(597) 8874717	<b>Telephone 2</b>	

### Project coordinator

<b>Last Name</b>	Leeflang		
<b>First Name</b>	Rosita		
<b>E-mail</b>	developartfoundationsuriname@gmail.com	<b>Telephone</b>	(597) 8874717
<b>Address</b>	Orvistraat # 17		



### Experience with similar projects

List these

	Name	Period	Donor(s)	Brief description
1	Mangrove, een veelzijdig ecosysteem	November 2013 – maart 2014	Suriname Conservation Foundation in collaboration with Smart Productions.	The development of 3 documentaries about the mangrove ecosystem. The various functions of this ecosystem are discussed, with special attention on the coastal protection function and the economic value of the mangrove in Suriname. The aim was that people learn more about the mangrove, causing a different way of thinking about this. The result is that awareness is initiated and the many positive effects that mangrove can have on creating jobs.
2	Awareness raising on biodiversity	April 2013 – August 2014	Porticus in collaboration with the Diocese of Paramaribo	Awareness sessions through presentation for catholic churches in the coastal area of Suriname namely district Nickerie, Coronie, Paramaribo and Marowijne.
3	Legaal Centraal	December 2012 - December 2013	Mitra NV	A program about the illegal economy in Suriname. After research -reading and interviewing different people- and writing a script, in the documentary we interviewed different people; from law enforcement officers, CEO's of companies and the people on the street. The aim was to inform people about the illegal industry such as alcohol, tobacco, music CD's and medicines.



## II. PROJECT DESCRIPTION

Project title <i>(max 10 words)</i>		Uncovering the Mangrove Ecosystem Services in Suriname
District:		Nickerie, Coronie, Paramaribo, Commewijne
Ressort/Village/Community		Nickerie: Ressort Westelijke - en Oostelijke Polder, Ressort Wageningen, Ressort Nw. Nickerie. Coronie: Ressort Totness, Ressort Johanna Maria and Ressort Welgelegen. Paramaribo: Ressort Munder, Ressort Blauwgrond, Ressort Weg naar Zee. Commewijne: Ressort Johanna Margaretha, Ressort Bakki.
Program Focus area <i>(input by the Country Office)</i>		Dissemination, outreach and research on Mangrove Ecosystems Management
Related UNDP full Project: GCCA+		
GCCA+ output(s) if applicable	<input type="checkbox"/> Output 1.1 <input type="checkbox"/> Output 1.2 <input checked="" type="checkbox"/> Output 1.3 <input type="checkbox"/> Output 2.1 <input type="checkbox"/> Output 2.2 <input type="checkbox"/> Output 2.3 <input type="checkbox"/> Output 2.4 <input type="checkbox"/> Output 2.5 <input type="checkbox"/> Output 2.6	
Project duration (months)	16 months	
Financing	Total resources required	USD 101,050.00
	Total allocated resources	Grant GCCA+ project: US\$ 99,000.00 Co- Financing: - In Kind Contributions: US\$ 2,050
Pilot location(s)	-	
Brief pilot description (200 words max)	-	
Project type	<input type="checkbox"/> Water management <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Climate Change Mitigation <input type="checkbox"/> Disasters (natural prevention)	
Summary of expected results		
Target Area(s)	<input type="checkbox"/> Agri tech <input type="checkbox"/> Ecosystem Based Adaptation approaches (EbA) <input type="checkbox"/> Livelihood Diversification <input checked="" type="checkbox"/> Dissemination	

### **2.1 Summary of the project (max 250 words)**

Suriname is well-known for its mangrove ecosystems in the coastal areas. The mangrove ecosystem delivers various services to the environment especially for the communities living in these areas. Honey production and fisheries are among others services that mangrove ecosystems give to these communities. However, not all of these communities, stakeholders, the government as well as the general public are well-informed of the services mangrove ecosystems provides to us. Only a small group of mangrove lovers are promoting the protection of these ecosystems. The causes therefore are very various and differ from management levels. Although governments are known with the situation still there is a lack of strict policies, finance and the right tools to implement and enforce measures. Often, the community see mangrove as such a large widespread ecosystem that is still intact and that can recover by itself; and some even think that it is better to construct dikes instead of conserving and rehabilitating loss areas with mangrove. This lead also to the fact that dissemination of detailed information about the use of mangrove ecosystem services is very low in Suriname and only occurs at times when the attention is needed. With this given, it can lead into significant impacts for example lack of regulations, lack of mangrove ecosystem management and loss of resources such as fishes, honey bees and even esthetic values for art and culture.

With this project the first step to be taken is gathering of information through surveys in the various Ressorts of relevant coastal district. Information such as the community's knowledge of mangrove ecosystems and use of mangrove ecosystem services in their daily life will be collected. Analyses of the surveys' results will provide more information on the gender, age, education/occupation related to their attachment to mangrove ecosystem. With this given, a training program will be set up to train selected groups in the community (with special attention to women and youth) in the use of a camcorder in order to capture video material, pictures and sounds. With these video materials minimal 4 short films of minimal 5 minutes about mangrove ecosystem services will be produced in one video documentary per relevant district. The training of the selected groups will also focus on the use of camcorders of mobile phones and procedures to upload videos and pictures to various website channels such as Youtube and Google Drive. By making the video documentary available on Youtube and relevant webpages, the message of how mangrove ecosystem services are used in Suriname by women, youth and others will be disseminated throughout the world so that target audience can be reached and have a greater impact on mangrove management strategies and policies. The total of views will be made available which is a tool to determine the dissemination of the information. On a national level, the video documentary will also be available for all national TV station in order to inform the general public of the use of mangrove ecosystems in relevant districts.

### **2.2 Problem Statement (problem that is to be addressed) (max 500 words)**

In this project, the community and the use of mangrove ecosystem services are the central element. As a special wetland ecosystem, mangroves present very important functions and provide services to human society and their surrounding environments. The first problem to be addressed is the lack of information on mangrove ecosystems services and its' use by the community. Therefore, through surveys in relevant Ressorts of district Nickerie, Coronie, Paramaribo and Commewijne, more information on the level of knowledge (considering gender, age, education/occupation) of mangrove ecosystems and use of mangrove ecosystem services will be available. Through analyses of gathered information, better linkages between various parameters can be made. With the information available, a story board will be developed in order to train and guide the groups to record video material, photos and sounds of good quality about their use of mangrove ecosystems services. The second problem to be addressed is the lack of video material recorded by the community regarding their activities in the mangrove ecosystems. Many video documentaries about mangrove ecosystems are done through the eyes of a relevant organization or (media) company. The third problem to be addressed is that not many people make optimal use new technologies such as camcorders or even mobile phones to upload videos or pictures to spread out information which can make a great impact. Therefore, groups will be trained to use camcorders and how to use the internet as a tool for spreading information such as uploading videos and pictures. Overall, all video materials recorded by the selected groups in the community will be edited and produced in one video documentary. The final draft video documentary will be shared with the community groups in order to receive approval and make corrections if they recommend these or have comments. Therefore, ownership of these video productions is achieved. Lastly, the video documentary will be uploaded to Youtube and relevant webpages to disseminate the mangrove ecosystem services use in Suriname. The total of views will be kept, analyzed and reported to UNDP. On a national level, the video documentary will also be available for all national TV station in order to inform the general public.

It must be noted that the sustainability of the project will be achieved because through training of women and youth, more short videos about their experiences with mangrove ecosystems in a more creative way such as music and art can be produced. They become known with using the media as a source to express their voice. Therefore, videos through their mobile phones can be uploaded to for example Youtube from where funding, finance, training or support can be received for these vulnerable groups. However, it must be noted that the right indicators for the sustainability of the project will also be gained through the survey that will be done in the first phase of this project. With these sustainability indicators, the foundation can work towards the sustainability of the project together with the community considering their socio-economic, cultural and environmental status.

**2.3 Number of people whom are affected by the problem? (max 250 words)**

Number of people affected by the problem:

1. District Nickerie: minimal 240; minimal 110 women and 50 youth
2. District Coronie: minimal 24; minimal 12 women and 6 youth
3. District Paramaribo: minimal 510; minimal 225 women and 90 youth
4. District Commewijne: minimal 90; minimal 4 women and 2 youth

**2.4 Beneficiaries and partners involved and how are they involved? (max 250 words)**

Beneficiaries of the projects involved are:

1. Local community participating in the training specifically women and youth. For every district a key community person is added to the project team who is known with relevant activities in the districts/ ressorts. With her/his experience partners will be contacted for the participation in the project activities such as to participate in the surveys and after selection to participate in the training and make a video on the use of mangrove ecosystem services. Local communities are for example fishermen, women groups, youth groups, neighborhood organizations, but also families who live near and from mangrove ecosystems.
2. Representatives of the Ressor Raad of participating resorts will support the project and will benefit on the fact that they will gain more knowledge about mangrove ecosystem management, video capturing and promotion of the mangrove ecosystem services through social media.
3. Education institutes who can use the video material for education purposes. These schools will receive the final video so they can use the video in their school program.
4. Government and relevant stakeholders using the outcome of the analyses of the surveys' results for new or improvement of policies or plans on management of mangrove ecosystems. Also the BIC's of relevant districts will be informed about the project activities and will receive the opportunity to participate in the surveys and the training. The final video will also be placed on the websites of these (governmental) institutions to inform the community about the mangrove ecosystem services in their districts.
5. Any organization with relevant activities focused on mangrove ecosystem services. Any organization that demonstrate their affinity with mangrove ecosystem will receive the video link to be added on their website or can use the video for educational purposes.



**2.5 Coordination/Synergy-building How does the project intend to coordinate or collaborate with other existing initiatives in the similar thematic or geographical area, in order to avoid duplication and promote synergies? (max 500 words)**

Many projects about mangrove ecosystems have been implemented in Suriname by the Ministry of Physical Planning, Land & Forest Management various NGO's such as the World Wildlife Fund, Suriname Conservation Foundation and the ADEK University of Suriname. Most organizations have their focus on awareness of mangrove ecosystems services which is broadly described on the webpages of relevant organizations. Through a quick research it is apparent that there is no video presented made by Surinamese communities in order to promote their dependence on mangrove ecosystem services meaning that duplication can be avoided. However, contact has been made with mentioned ministry and NGO's in order to promote synergies. The following can be concluded

1. Publications from the ministry in collaboration with NGO's regarding mangrove ecosystems will be shared and considered in the implementation of the project. These publications are based on awareness of mangrove ecosystems which can be used through our the training with the selected groups. One session of the training will be on mangrove ecosystems.
2. Publications of UNDP Suriname (namely 'Social and economic impact of Climate Change: Assessment of Weg naar Zee Ressor, Suriname') will be highly considered in order to complement on the project's survey.
3. Contact had been made with various NGO's such as WWF and SCF as well as CELOS no reply has been given to us yet upon our request for publications of mangrove management in order to complement to the project. It must be noted, that our organization will arrange meetings with these NGO's and CELOS in order to improve the survey questions. Although SCF did not respond yet, a documentary on mangrove forest in Suriname has been produced by SCF and will be considered in our training sessions.
4. Contact had been made with TBI and its stated that the organization did not execute projects on mangrove management.
5. Contact had been made with SMNR and they referred our organization to professor S.Naipal.
6. Contact had been made with professor.S.Naipal. Unfortunately, mentioned professor stated that there are no publications regarding the project topic. He recommended to make contact with ACT. ACT is willing to send us the publications on mangrove ecosystems.
7. Dissimination of information on project activities will be done through the collaborations with the BIC's of Nickerie, Coronie, Paramaribo and Commewijne.

Considering the availability of published information mangrove program of relevant organizations this project can work towards a strong collaboration with relevant organizations. The project intends to collaborate with other existing initiatives by implementing the following:

1. Collaborate with relevant organization through sharing of information about vulnerable groups related to mangrove ecosystems and other relevant information through our community key persons.
2. Collaborate with relevant organization for promoting the video through their websites and also their partners' websites, through their meetings relevant to mangrove ecosystem services.
3. Share results to relevant organization of the surveys if approved by UNDP.

Our project output is: information about mangrove ecosystem services used in Suriname is disseminated to national and international communities. Therefore, the dissemination of project activities and the final product (the videos) will be done through namely the BIC's of Nickerie, Coronie, Paramaribo and Commewijne and relevant organizations.

**2.6 Are their earlier projects/activities carried out by you or by others with the same purpose and in the same area? If so, which ones, and how to connect this project thereupon to? (maximum 500 words)**

Our foundation have not carried out similar activities. However, video documentaries about mangrove ecosystem services have been made by other organizations throughout the world but it is not known if prior to the production of the documentaries surveys had been done to gain information and if communities have been trained to record and present their own way of living using the mangrove ecosystem services through videos. Also no data is presented what the impacts of the production of these video documentaries are.

In communications with professor. S.Naipal, he stated that in Suriname no information on mangrove ecosystem services have been published and his focus is on ecosystem based adaptation. The professor stated that gathering information on mangrove ecosystem services is of great importance and looks forward to see this information shared with relevant stakeholders. When searching through Youtube it is noticed that videos about mangrove ecosystems in Suriname are produced by media organizations usually commissioned by NGO's and focused on mangrove protection awareness. Until now, no videos have been presented nor produced by Surinamese community who are making use of the mangrove ecosystem services.

It must be noted that in communications with the representatives of the Ressor Raad of Coronie, it is stated by some of them that collaborations with other NGO's have to be discussed with them first. For example the collaborations with SORTS and SuReSur for awareness activities was not welcomed by some of the representatives of the Ressor Raad of district Coronie.

Another project of Ms. Minu Parahoe at Johan & Margareta in District Commewijne was promoted positively by the representative of the Ressor Raad and a member of the community. It is asked to Stichting DAF to work closely with Ms. Parahoe in order to receive approval that the videos can be made how the community works on the project on planting the mangrove trees. Stichting DAF is already in communications with Ms. Parahoe in order to achieve collaboration. Furthermore, the Ministry of Ministry of Physical Planning, Land & Forest Management, Nature Conservation Division is willing to give awareness on mangrove ecosystems. Stichting DAF will work towards the execution of the project will be done closely with the representatives of the Ressor Raad and relevant organizations which are working closely with the communities in order to gain fully success of the project both for men and women (see annex for the Letter of Support).

## 2.7 Logical framework

Main purpose: Inform national communities and international communities about the use of mangrove ecosystem services in Suriname

Project output	Objectives	Activities	Indicator	Method of measurement	Target
Information about mangrove ecosystem services used in Suriname is disseminated to national and international communities.	Gather information of mangrove ecosystem services used by the community considering gender equality aspects.	<b>1. To conduct surveys in the vulnerable communities considering gender equality aspects</b>			
		1.1 Develop a survey tool with questions considering gender equality aspects.	Number of questions developed for the survey	Total of questions developed for the survey	Minimal 6 questions are developed for the survey
		1.2 Develop a plan for executing the survey.	Number of men, women and youth participated in the survey per Ressor	List of men, women and youth participated in the survey.	A minimal total of people divided in a minimal total of women and youth from the Ressor has filled in the questionnaire
		1.3 Conduct surveys at the Ressor Westelijke Polder in district Nickerie	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 70 people from which 30 women and 15 youth have done the survey
		1.4 Conduct surveys at the Ressor Oostelijke Polder in district Nickerie	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 50 people from which 10 women and 5 youth have done the survey
		1.6 Conduct surveys at the Ressor Nw.Nickerie in district Nickerie	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 100 people from which 30 women and 15 youth have done the survey
		1.7 Conduct surveys at the Ressor Wageningen in district Nickerie	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 20 people from which 10 women and 5 youth have done the survey
		1.8 Conduct surveys at the Ressor Totness, Johanna Maria, Welgelegen in district Coronie	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 24 people from which 12 women and 6 youth have done the survey
		1.9 Conduct surveys at the Ressor Munder in Paramaribo	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 130 people from which 65 women and 25 youth have done the survey
		1.10 Conduct surveys at the Ressor Blauwgrond in Paramaribo	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 250 people from which 100 women and 45 youth have done the survey
		1.11 Conduct surveys at the Ressor Weg naar Zee in Paramaribo	Number of surveys conducted per Ressor	Total of surveys done per Ressor	Minimal 130 people from which 60 women and 20 youth have done the survey

		1.12 Conduct surveys at the Ressort Johanna Margaretha in District Commewijne	Number of surveys conducted per Ressort	Total of surveys done per Ressort	Minimal 60 people from which 2 women and 1 youth have done the survey
		1.13 Conduct surveys at the Ressort Bakki in District Commewijne	Number of surveys conducted per Ressort	Total of surveys done per Ressort	Minimal 30 people from which 2 women and 1 youth have done the survey
		1.14 Analyze the data gathered from the surveys.	Number of people, women and youth participated in the survey.	Total of people, women, youth versus total mangrove ecosystem services used.	Minimal three graphs for each Ressort are produced after data gathered is analyzed considering total of people, women and youth versus total mangrove ecosystem services used.
		1.15 Develop a report on the results of the survey of all the results	Number of mangrove ecosystem services used.	Total of mangrove ecosystem services used.	Minimal one table of mangrove ecosystem services used per Ressort.
	A story board about mangrove ecosystem services used by the community for both men and women as well as youth are developed.	<b>2. Develop a story board for both men and women as well as youth</b>			
		2.1 Identify mangrove ecosystem services from the surveys.	Number of identified mangrove ecosystem services from the survey.	Total of mangrove ecosystem services.	Minimal one key mangrove ecosystem service per Ressort is identified.
		2.2 Develop a storyboard considering the key mangrove ecosystem services.	Number of identified aspects for the story board relevant to mangrove ecosystem services.	Summary of the storyboard.	At least 3 key mangrove ecosystem services are implemented in the storyboard.
	Training is executed to selected groups on the use of camera's and relevant aspects as well as mangrove ecosystem services.	<b>3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.</b>			
		3.1 .Dissemination of information to selected groups.	Number of selected groups considering criteria for selection.	Total of groups that are selected.	At least 6 groups are selected to record video material from which each group consists of minimum of 1 women and minimum 1 youth.
		3.2 Training of selected groups on use of camera's and mangrove ecosystem services .	Number of members of groups participated in the training.	List of groups participated in the training.	At least 6 groups are trained from which each group consists of minimal 1 women and minimal 1 youth.



	3.4 Conduct a quick exam	Number of members of groups participated in the quick exam	List of groups participated in the quick exam	At least 6 groups pass the quick exam from which each group consists of minimal 1 women and minimal 1 youth.
	3.5 Hand out certificates and camcorders to document the requested mangrove ecosystem services.	Number of signed agreements.	Subscription list of members signed the agreement.	At least one camcorder is received by one group of each District.
The recorded videos from the groups are reviewed based on the developed criteria.	<b>4. Review of the recorded video material</b>			
	4.1 Collecting the recorded video material from the groups.	Number of collected video material that is recorded from each group.	Total of recorded video material in minutes that pass the review criteria.	Each group has recorded at least 2 mangrove ecosystem services in their respective District.
	4.2 Developing of review criteria to select the outstanding recorded video materials.	Number of recorder video material reviewed.	Total of recorded video material is reviewed and selected.	Minimal 30 minutes of recording has taken place by each group.
	4.3 Develop a the video script inclusive text in Dutch, voice-overs and English subtitles and a tune.	Number of paragraphs of script with minimal three mangrove ecosystem services used.	Total of paragraphs with mentioned mangrove ecosystem services, outline of the script and the voice over is presented in Dutch.	Minimal three mangrove ecosystem services used is presented in the paragraphs of the script and the documentary is presented with English subtitles.
Information of mangrove ecosystem services used by the community is edited in a video and the first draft video is produced.	<b>5. Production of the video.</b>			
	5.1 Editing of the videomaterial.	Number of edited video material.	Total of mangrove ecosystem services is edited in the video.	At least 4 short films of 5 minutes about at least 3 mangrove ecosystem services is produced in one video documentary
The draft video is presented to relevant groups in order to implement their improvements.	<b>6. Present the draft video to the relevant groups.</b>			
	6.1 Presentation of the draft video.	Number of groups confirmed their participation for the presentation of the draft video.	Total of participants of groups participated.	At least 2 representatives of each group are present at the meeting.

	6.2 Facilitate discussions and develop list of corrective actions.	Number of corrective actions presented by the groups.	Total of corrective actions.	100% of corrective actions are considered for the final editing of the video.
The video is edited in order to produce the final video.	<b>7. Finalize the editing of the video</b>			
	7.1 Implement corrective actions into the final edit of the video	Number of corrective actions implemented in the final edit of the video.	Total of corrective actions implemented in the final edit of the video.	100% of all corrective actions are edited in the video.
	7.2 Run the video once more for the executive group.	Number of corrective actions implemented in the final edit of the video.	Total of corrective actions implemented in the final edit of the video.	100% of all corrective actions are edited in the video.
	7.3 Master the video	Number of videos produced.	Total of videos produced.	At least 8 short films of 15 minutes about mangrove ecosystem services are produced in one video documentary
Uploading and promotion of the video through relevant websites.	<b>8. The video is uploaded to the internet.</b>			
	8.1 The video is uploaded to <a href="http://www.youtube.com/roseternalmedia">www.youtube.com/roseternalmedia</a>	Number of social media where the video is uploaded.	Total of uploaded videos to youtube and media webpages.	At least 100 views of the video in one month through <a href="http://www.youtube.com/roseternalmedia">www.youtube.com/roseternalmedia</a> .
	8.2 Promote video through social media namely Facebook, LinkedIn, Google+, Roseternal.Blogspot.com and relevant websites.	Number of social media where the video is promoted.	Total of social media where the video is promoted.	At least 3 social media webpages promotes the video.
	8.3 Copy and analyze the viewing statistics from mentioned social media.	Number of views.	Total of views.	At least 2 members of countries from abroad are viewing the video.
Dissemination of information mangrove ecosystem services used by the community is distributed to the relevant stakeholders.	<b>9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressort.</b>			
	9.1 Distribute a DVD of the documentary to the listed relevant stakeholders through a press conference.	Number of groups confirmed their receipt of distributed DVD.	List of groups confirmed that they received the DVD.	50% of all relevant stakeholders, TV stations and relevant community organizations have presented their views about the documentary.

## 2.8 Description of the activities

Activities	Description
<b>1. To conduct surveys in the vulnerable communities</b>	
1.1 Develop a survey tool with questions considering gender equality aspects	A survey tool consist of components to be used when implementing the survey. The tool consist of a short report about executing survey in phases: 1) review and analysis of relevant reports and related data; 2) develop the list with questions and a map with the areas where the survey must take place; 3) execute a pilot among 20 households; 4) finalize the list with questions; 5) select and train the questioners; 6) collect and analyze all data; 7) report writing and presentation. See appendix 3. to ensure geographical boundaries of Ressorts correspondence to official Ressort boundary.
1.2 Develop a plan for executing the survey.	A plan will be developed to execute the survey. The plan consist of the names of the questioners, the dates for conducting the surveys in each district/ressorts, a map with the areas where the survey must take place and conditions to be considered when executing a survey. The plan will be presented to the representatives of the Ressort Raad in order to review and improve the plan.
1.3 Conduct surveys at the Ressort Westelijke Polder in district Nickerie	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.4 Conduct surveys at the Ressort Oostelijke Polder in district Nickerie	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.6 Conduct surveys at the Ressort Nw.Nickerie in district Nickerie	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.7 Conduct surveys at the Ressort Wageningen in district Nickerie	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.8 Conduct surveys at the Ressort Totness, Johanna Maria, Welgelegen in district Coronie	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.9 Conduct surveys at the Ressort Munder in Paramaribo	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.10 Conduct surveys at the Ressort Blauwgrond in Paramaribo	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.11 Conduct surveys at the Ressort Weg naar Zee in Paramaribo	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.12 Conduct surveys at the Ressort Johanna Margaretha in District Commewijne	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.13 Conduct surveys at the Ressort Bakki in District Commewijne	Surveys will be conducted in the field. Each household with its family will be asked questions according to the survey tool.
1.14 Analyze the data gathered from the surveys.	Data gathered of each Ressort will be analysed considering the minimal components: age, gender, occupation, knowledge and use of mangrove ecosystems. Results of each Ressort will be compared with each other and presented in graphs in a report.
1.15 Develop a report on the results of the survey of all the results	A report for UNDP will be developed with all raw data, analyzed data, the results of the analyses conclusions and recommendations. Also an appendix with photos and other relevant information will be presented.

<b>2. Develop a story board for both men and women as well as youth</b>	
2.1 Identify mangrove ecosystem services from the surveys.	Desk research will be done to identify mangrove ecosystem services and will be compared with identified mangrove ecosystem services from the surveys. A list of these services will be outlined in a report.
2.2 Develop a storyboard for both men and women as well as youth considering the key mangrove ecosystem services	With the identified mangrove services we will put together which story will be documented by the local community and how. This storyboard is a simple way to share with the trainees how and what to be documented. It will also be their guidance, which they can return to whenever they feel like in the period of filming or recording. With the storyboard a framework for the script is in place.
<b>3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.</b>	
3.1 .Dissemination of information to selected groups.	One of the results of the surveys is having information about organizations, (women and youth) groups in Ressorts. The selected groups will be notified that they are selected and will be invited for the training. The agenda and relevant information about the training will be given to the selected group.
3.2 Training of selected groups on use of camera's and mangrove ecosystem services.	The groups will be trained on mangrove ecosystem services, how to use the camera and relevant subjects. Additional to the training is the use of video camera from your mobile phone, uploading videos to the internet as well as the risks and benefits of promoting videos through the internet.
3.4 Conduct a quick exam	After each training, each participant will make a short exam with minimal 5 questions in order to know if they can manage camcorders and the upload of video material.
3.5 Hand out certificates and camcorders to document the requested mangrove ecosystem services.	After each exam, each participant that passes the exam receives a certificate. The camcorders will be given to the group so they can start with capturing video material about mangrove ecosystem services.
<b>4. Review of the recorded video material</b>	
6.1 Collecting the recorded video material from the groups.	Recorded video material from groups will be collected. The collected video material will be saved on an external hard drive as a backup.
4.2 Developing of review criteria to select the outstanding recorded video materials.	A list of criteria to select the outstanding recorded video material is developed. This list will be used at the review of the recorded video material. After review, only the video material that passed the criteria will be used for the production of the video.
4.3 Develop a the video script inclusive text in Dutch, voice-overs and English subtitles and a tune.	With the storyboard a framework for the script is in place. But for the final script all material will be screened, after which the script is finalized. This script will also have the text to be voiced-over and subtitled in English will be produced. In the place where there is no nature sound a specially written tune will accompany the documentary.
<b>5. Production of the video.</b>	
5.1 Editing of the video material.	The best shots of the recorded video material will be brought together in the documentary considering the video script, text in Dutch, English subtitles and a tune if there is no nature sound.
<b>6. Present the draft video to the relevant groups.</b>	
6.1 Presentation of the draft video.	The draft video will be presented to the groups in each District. The groups will receive an invitation to be present.
6.2 Facilitate discussions and develop list of corrective actions.	At the presentation, groups will have the opportunity to give their opinion about the video. Discussions will be facilitated by a facilitator to guide the discussions in order to come to corrective actions. A list with corrective actions will be developed.
<b>7. Finalize the editing of the video</b>	

7.1 Implement corrective actions into the final edit of the video	The list with corrective actions will be considered and these will be edited in the video. When the corrective actions are edited a final video is produced.
7.2 Run the video once more for the executive group.	The final video will be presented to UNDP in order to receive approval. Corrective actions will also be considered.
7.3 Master the video	This will be the final documentary after implementing all required changes. After this mastering no more changes can be made to the video. The final video is then produced.
<b>8. The video is uploaded to the internet.</b>	
8.1 <a href="http://www.youtube.com/roseternalmedia">The video is uploaded to www.youtube.com/roseternalmedia</a>	The video will be uploaded to the YouTube website of Roseternal Media and website of St. Develop Art Suriname.
8.2 Promote video through social media namely Facebook, LinkedIn, Google+, Roseternal.Blogspot.com and relevant websites.	The promotion of the video takes place through various social media sites namely Facebook, LinkedIn, Google+, Roseternal.Blogspot.com and relevant websites. Relevant websites are websites of relevant organizations which promote mangrove ecosystems such as World Wildlife Fund.
8.3 Copy and analyze the viewing statistics from mentioned social media.	When the video is uploaded to the YouTube website, viewing statistics are maintained. Within the statistics also the comments of the viewers will be considered and added in the final report of the project. With the analyses of the viewing statistics new approaches for dissemination of information will be recommended.
<b>9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressort.</b>	
9.1 Distribute a DVD of the documentary to the listed relevant stakeholders through a press conference.	A press conference for the media will be held in Paramaribo to promote the video. At this press conference the documentary will be distributed to the media in order to give them the opportunity to promote the video at the local stations. At the press conference also the views of the media will be considered. With the analyses of the views of the media, new approaches for dissemination of information will be recommended. After this activity a final report will be made presenting the viewing statistics and relevant comments.

## 2.9 Summary Timetable in months (per activity)

Please see the excel file Annex 3 for Detail Budget and Timeline\_ST.DAF\_final 7 mei 2017

Description of activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18
1. To conduct surveys in the vulnerable communities considering gender equality aspects.																		
2. Develop a story board for both men and women as well as youth																		
3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.																		
4. Review of the recorded video material.																		
5. Production of the video.																		
6. Present the draft video to the relevant groups.																		
7. Finalize the editing of the video																		
8. The video is uploaded to the internet.																		
9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressort.																		



## 2.10 Management

*Explain how the project will be managed, who within the Organization will be responsible for what tasks, how the funds will be managed, how (and when) there will be consultation among themselves, and how progress will be monitored.*

The Project Manager, who is also the chairwomen of the foundation, will manage the project. She ensures that the project is delivered on time, to budget and to the required agreed specifications. She ensures the project is effectively resourced and manages relationships every team member. The Project Manager is also responsible for managing the work of each team member, allocating and utilizing resources in an efficient manner and maintaining a co-operative, motivated and successful team. The tasks of the PM are:

- Managing and leading the project team, the survey working group and the video production group.
- Managing coordination of the project team engaged in project work specifically training activities, the production of the video and the promotion of the video on various websites.
- Gives final approvals of the deliverables of each project activity.
- Detailed project planning, budgeting and control.
- Maintaining a detailed project and financial plan.
- Managing project deliverables in line with the project plan and financial plan.
- Recording and managing project issues and escalating where necessary.
- Monitoring project progress and (financial) performance.
- Providing status reports to the project sponsor.
- Ensure that gender equality guidelines is implemented.

The Finance Coordinator (FC), who is also the treasurer of the foundation, is responsible for the financial and administrative tracking of project activities such ongoing tasks as tracking direct/indirect costs, resource allocation and project forecasting. The tasks of the Finance Coordinator include:

- Develops a finance plan and ensures that the list of planned activities matches the list of projected budgets for each activity.
- A consistent review of all the expenses is done after each listed project activity and discrepancies are justified, explained and mitigated.
- Aids in maintaining the project budget and resource capacity planning models.
- Works with project managers to ensure projects are completed on time and within budget, and that the projects deliver the intended business result
- Assist PM in responding to audits and other financial matters.
- Work with project teams to ensure timely compliance with all conditions precedent and other obligations.
- Develops a Finance Report after each listed project activity with inclusive an explanation for all the expenses occurred, the projected budget for each of the project's activities and their effective cost
- File and archive of financial documents ready to be submitted when needed.

The technical coordinator (TC), who is a member of the foundation, is responsible for the coordination of project activities. The TC provides administrative support to the Project Manager. The tasks of the Technical Coordinator are:

- Sets up and manages support functions covering planning, tracking, reporting, quality management and internal communication.
- Coordinates and develops documents specifically for surveys and training in collaboration with project team members.
- Working with project team members to collect data and check that it is accurate, according to the targets and reflected correctly in the project reports.
- Manages data analyses and data security of project activities inclusive project surveys, uploads of the video.
- Prepares technical monitoring reports of project activities for the PM.
- Reviews project activities for compliance with procedures and standards.
- Monitor and evaluate project activity and report on project progress to PM.

The project administrator and logistics (PAL) coordinator performs the administrative tasks of the project. The tasks include:

- Manages the support and provision of project tools and equipment for the project activities.
- Manages all logistics and facilities needed for the project activities.
- Schedule meetings and attending meetings as well as taking minutes.
- Receiving, filing and archive of all project documents, video materials and reports.

The community key coordinators for each district are responsible for the following:

- Assist in the coordination and execution of the surveys.
- Maintaining the communication with the chosen communities/organizations/women's groups/youth groups.
- Receipt of the memory cards of the video images by chosen communities/ organizations/ women's groups/youth groups.
- Assist in the coordination of the training.
- Assist in the coordination of all facilities regarding the project implementation.

The survey working group will undertake specific tasks to deliver project outputs especially for the surveys. This working group will exist of minimal 2 persons. The specific task of a working group is to execute the survey on a timely-manner and deliver the data on time.

The video production group will undertake specific tasks to deliver project outputs especially for the screening, editing and production of the video. This working group will exist of minimal 2 persons. The specific task of a video production group is to edit the video material, to produce the videos and upload the video.

The project team (PM, FC, TC, PAL) will meet once every two weeks to prioritize and assign activities, issues, and risks as well as provide integration of issues, risks, and dependencies and address escalated issues and risks presented by each team member. A meeting minute will be developed for each meeting with a list of actions, decisions and target dates. The progress will be monitored through the list of actions, decisions and target dates which will be done by the PAL.

Once a week the PM will meet with the FC to discuss financial issues and communicate important matters associated with the implementation of the financial plan. A meeting minute will be developed for each meeting with a list of actions, decisions and target dates. The progress will be monitored through the list of actions, decisions and target dates which will be done by the PM.

Once a week the PM will meet with the TC to discuss assigned activities, deliverables, issues and risks. A meeting minute will be developed for each meeting with a list of actions, decisions and target dates. The progress will be monitored through the list of actions, decisions and target dates which will be done by the PAL.

Once a week the PM will meet with PAL discuss assigned administrative and logistics activities, issues and risks. A meeting minute will be developed for each meeting with a list of actions, decisions and target dates. The progress will be monitored through the list of actions, decisions and target dates which will be done by the TC.

Once a week meetings will hold with the survey working group for first 6 months of the project. In this meeting assigned activities, deliverables, issues and risks can be discussed. The progress will be monitored by the TC through meeting minutes and list of actions to be implemented.

Once a week meetings will hold with the video production group regarding assigned activities, deliverables, issues and risks can be discussed. The progress will be monitored by the PM and PAL through meeting minutes and list of actions to be implemented.

Gender equality is also important for the foundations and it will be promoted and implemented during the project activities. Equality between women and men refers to the equal rights, responsibilities and opportunities of women and men and girls and boys (adopted from UN Women). Women and girls should not only have equal access and opportunity, but should be given the means to utilize these opportunities. Gender equality is acknowledged and promoted by our organization through the implementation of the following guidelines:

1. 75 % of the board members of Stichting DAF consist of women and 50% of the project team consist of women
2. Create and enhance a supportive and gender-sensitive work environment; gender sensitivity is included in our practice principles.
3. Promote an active and broad participation of women at all levels and fields of activity throughout the project activities, giving particular attention to women's own priorities and perspectives.
4. Ensure an appropriate representation of women throughout the project activities.
5. Encourage women's creativity and freedom of expression through the support of our activities. Therefore for this project the targets for conducting the surveys and groups for training considers a minimal amount of participating women and girls.
6. Keep training of girls and women high on our training agenda.
7. Promote a gender perspective throughout the project activities.
8. Promote women's priorities and perspectives in the development of the video.
9. Ensure that gender equality aspects are reflected in the development of the surveys.
10. All our promotion and training materials depict visual images of men and women in non-gender stereotyped roles.
11. All our marketing and promotion material, information and resources use gender sensitive and respectful language, symbols, images and examples.

## 2.11 Monitoring and Evaluation

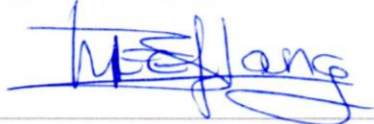


Type of M&E activity	Responsible Parties	Time frame
Inception report	Project manager and technical coordinator	Within the first month of the project start
Progress reports	Project manager and technical coordinator	Monthly
Financial Reports	Project manager and financial coordinator	Monthly
Field Monitoring and Evaluation	Technical coordinator and administrative & logistic coordinator	Monthly
Final Project Report	Project manager, financial coordinator, technical coordinator	Two weeks before the end of the project

### III. SUMMARY BUDGET

Description of activity	Grant contribution	Own contribution	Other contribution	Total in USD
<b>1. To conduct surveys in the vulnerable communities considering gender equality aspects</b>	18,635.00	950.00		19,585.00
<b>2. Develop a story board for both men and women as well as youth</b>	4,745.00	100.00		4,845.00
<b>3. Develop and execute a training program and manual for the use of camera's and mangrove ecosystem services.</b>	17,575.00	300.00		17,875.00
<b>4. Review of the recorded video material</b>	21,565.00	300.00		21,865.00
<b>5. Production of the video.</b>	13,100.00	100.00		13,200.00
<b>6. Present the draft video to the relevant groups.</b>	4,340.00			4,340.00
<b>7. Finalize the editing of the video</b>	10,495.00	100.00		10,595.00
<b>8. The video is uploaded to the internet.</b>	4,700.00	100.00		4,800.00
<b>9. The video is distributed to the relevant stakeholders, TV stations and relevant community organizations of the Ressor.</b>	3,845.00	100.00		3,945.00
Other [Specify]				-
Miscellaneous				-
<b>Total in USD</b>	<b>99,000.00</b>	<b>2,050.00</b>		<b>101,050.00</b>

Background documents		
	Attached	Yes/No
1. Statutes of the organization		Yes
2. Photo ID of 3 signatory members of the Board		Yes
3. Copy of the registration in the National registry for foundations		Yes
4. Initialed copy of at least one financial reports or audits of the organization Note: in appendix 1: A copy of one latest financial report of Stichting DAF is presented.		Yes
5. Letter of support in case of partnerships Note: in appendix 2 the signed letters of the community key persons.		Yes

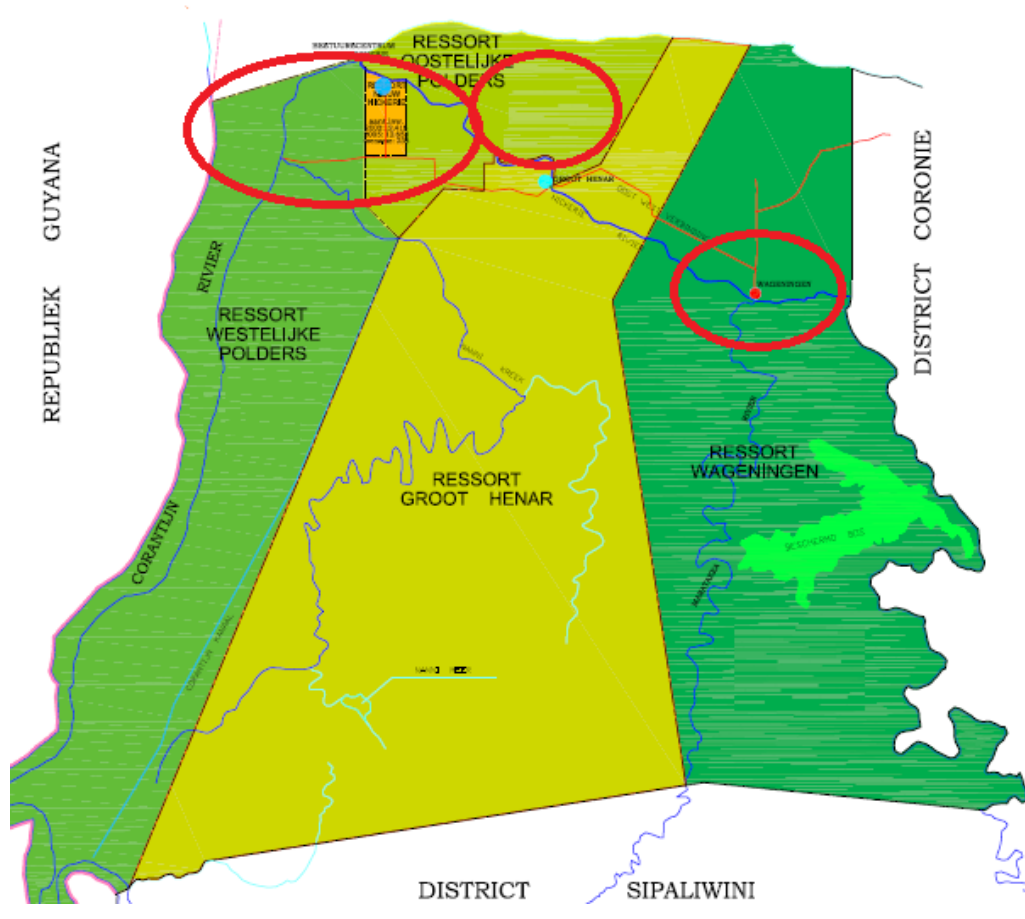
Signatures		
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<b>Signature Project Manager</b>		<b>Date</b> May 7, 2017
<b>Signature of the Treasurer of the requesting organization</b>		<b>Date</b> May 7, 2017
<b>Signature of the Secretary of the requesting organization</b>		<b>Date</b> May 7, 2017

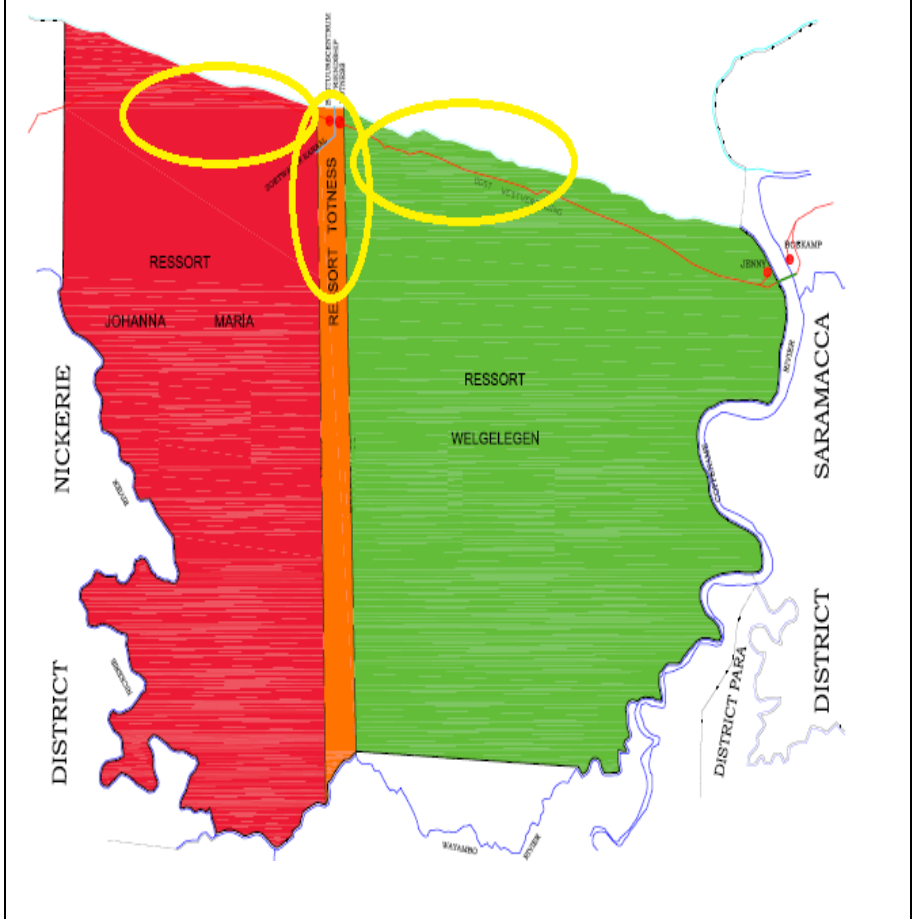


Appendix 3. Geographical boundaries of Ressorts correspondence to official Resort boundary

Nickerie: Ressort Westelijke - en Oostelijke Polder, Ressort Wageningen, Ressort Nw. Nickerie

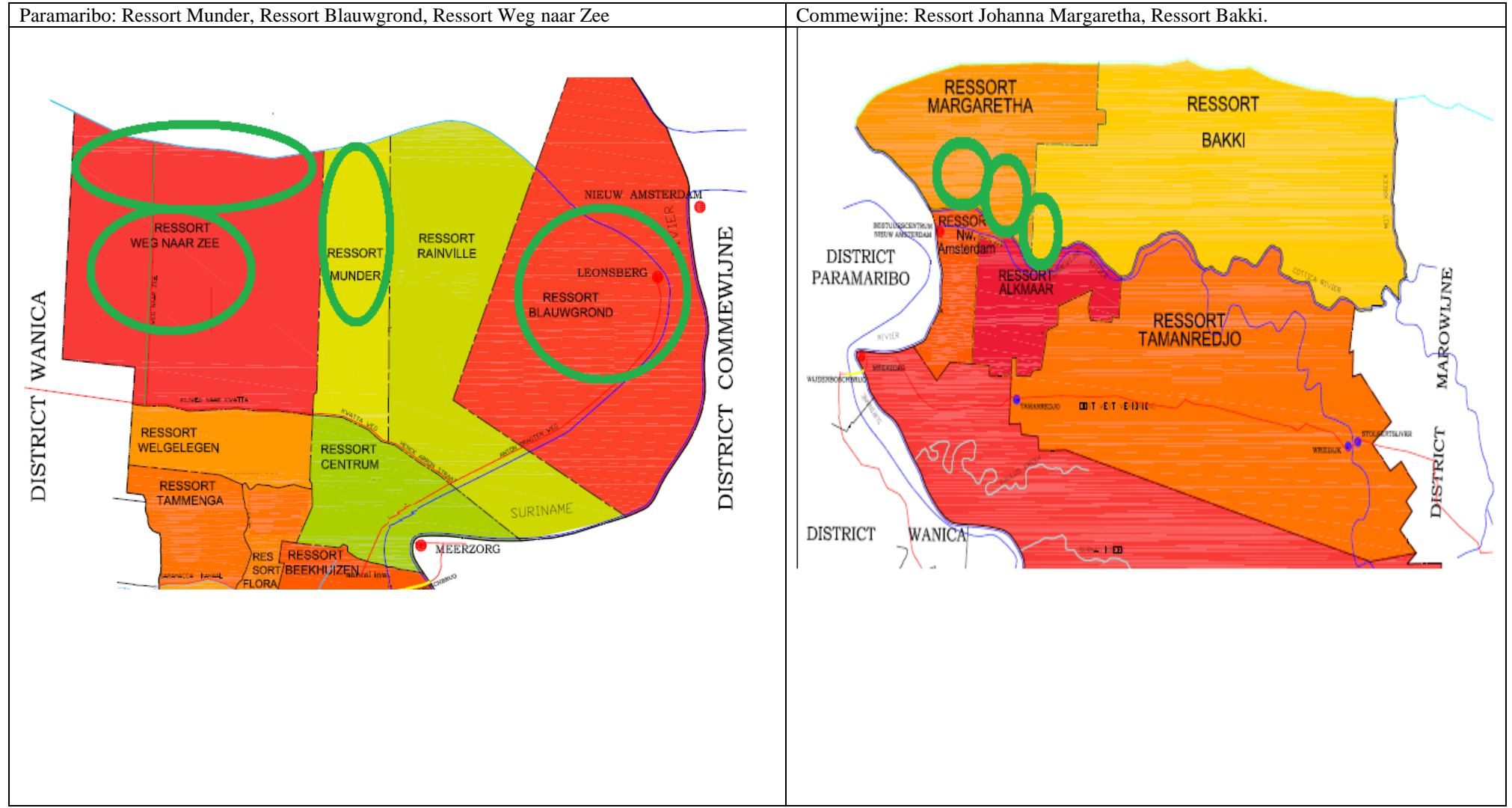


Coronie: Ressort Totness, Ressort Johanna Maria and Ressort Welgelegen



Source: Maps adopted from Stichting Planburo Suriname, Maart 2010

Appendix 3. Continue: Geographical boundaries (green circles) of Ressorts in correspondence to official Ressort boundary.



Source: Maps adopted from Stichting Planburo Suriname, Maart 2010

Subject: Letter of support

Date: 4 mei 2017

Your reference number: 011

LETTER OF SUPPORT

The

Name of your project partner: Sanredjo, David

Address: Bakkie (Reynsdorp)

Represented by: Resortraad Bakkie (Reynsdorp) - Comnieuwijne

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES" , for the duration of the project.

Name of your project partner: .....

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,

Sanredjo, David [Name of responsible person in partnering organization]

~~Bakkie~~ Resort Bakkie [Title of responsible person in partnering organization]

Resort Bakkie (Reynsdorp) [Name of partnering organization]

Bakkie (Reynsdorp) [Address of partnering organization if not in letterhead]

# 8935 896

Subject: Letter of support

Date: 4 mei 2017

Your reference number: 014

### LETTER OF SUPPORT

The

Name of your project partner: dr. D. Warsodikromo

Address: DOERIANWEG # 30

Represented by: SANGGAR SENI & LUT SURINAME / 45 dance ensemble Blauwgrond Paramaribo

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: dr. D. Warsodikromo

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



dr. D. Warsodikromo [Name of responsible person in partnering organization]

Founder [Title of responsible person in partnering organization]

Art-director [Name of partnering organization]

Doerianweg # 30 [Address of partnering organization if not in letterhead]

# 8546670



Subject: Letter of support

Date: 13 mei 2017

Your reference number: 005

### LETTER OF SUPPORT

The

Name of your project partner: Moekamat Maureen

Address: Rodezijstweg no 40

Represented by: R.P. Henae - Nickerie

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Moekamat Maureen

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely, Moekamat

Moekamat Maureen [Name of responsible person in partnering organization]

R.P. Henae [Title of responsible person in partnering organization]

R.P. Henae [Name of partnering organization]

Rodezijstweg no 40 [Address of partnering organization if not in letterhead]

# 0895067



Subject: Letter of support

Date: 14 mei 2017

Your reference number: 012

### LETTER OF SUPPORT

The

Name of your project partner: dhr. Frits Tjokrotaroen

Address: Johan en Margareta; Javanenweg # -

Represented by: Remont road Johan en Margareta - Gemeine

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: dhr. Frits Tjokrotaroen

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



dhr. Frits Tjokrotaroen ..... [Name of responsible person in partnering organization]

RR lid Remont, Johanen Mars ..... [Title of responsible person in partnering organization]

RR Johan en Margareta ..... [Name of partnering organization]

Johanen Mars, Javanenweg ..... [Address of partnering organization if not in letterhead]

# 0740376.

Subject: Letter of support

Date: 13 mei 2017

Your reference number: 0013

LETTER OF SUPPORT

The

Name of your project partner: Rohenthal Eugene F

Address: Belladrum Distrikt Coronie

Represented by Voorzitter Kessort Johanna Maria - Coronie

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Rohenthal Eugene Frankien

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely, Rohenthal

Rohenthal Eugene F ..... [Name of responsible person in partnering organization]

VZ Kessort Johanna Maria ..... [Title of responsible person in partnering organization]

VZ Kessort Head Johanna Maria ..... [Name of partnering organization]

Belladrum distrikt Coronie ..... [Address of partnering organization if not in letterhead]

# 0800316

Subject: Letter of support

Date: Bmei 2017

Your reference number: 009

### LETTER OF SUPPORT

The

Name of your project partner: Ressortraad Munder - Paramaribo

Address: Doewatraak 75

Represented by: Saifa Herman

herewith states that it agreed to cooperate with **STICHTING DEVELOP ART FOUNDATION**, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Saifa Herman

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely, Saifa

Saifa Herman [Name of responsible person in partnering organization]

Voorzitter R.R [Title of responsible person in partnering organization]

Ressortraad Munder [Name of partnering organization]

Doewatraak 75 [Address of partnering organization if not in letterhead]

# 740 7095



Subject: Letter of support

Date: 13 mei 2017

Your reference number: 006

### LETTER OF SUPPORT

The

Name of your project partner: Patricia Djasman

Address: Sterrogste # 6

Represented by: R.R. Nw-Nickerie - Nickerie

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Patricia Djasman

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely, Djasman

Patricia Djasman [Name of responsible person in partnering organization]

Sec R.R. Nw-Nickerie [Title of responsible person in partnering organization]

R.R. Nw-Nickerie [Name of partnering organization]

Sterrogste # 6 [Address of partnering organization if not in letterhead]

# 867-0068

Subject: Letter of support

Date: 3 mei 2017

Your reference number: 004

### LETTER OF SUPPORT

The

Name of your project partner: Ramsemoedj SANJAYKUMAR

Address: PARADISE / PARMESSARWEG

Represented by: RR - Oost - Nicheise

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Ramsemoedj SANJAYKUMAR

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



Ramsemoedj Sanjay [Name of responsible person in partnering organization]

Vz RR - Oost [Title of responsible person in partnering organization]

RR - Oost [Name of partnering organization]

Paradise / Parmessarweg [Address of partnering organization if not in letterhead]

#7112190



Subject: Letter of support

Date: 12 mei 2017

Your reference number: 001

### LETTER OF SUPPORT

The

Name of your project partner: Maria Onbevoekt Ontvangen Totness

Address: Commissarisstraat 34 Totness Coronie

Represented by: Lygia Oriende

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: mr. Lygia Oriende

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely, 

mr. Lygia Oriende [Name of responsible person in partnering organization]

vozter Parochie Raad + [Title of responsible person in partnering organization]

Lygia Oriende Totness [Name of partnering organization]

Commissarisstraat 34 [Address of partnering organization if not in letterhead]

Totness Coronie

# 070 - 53 05

Subject: Letter of support

Date: 13 mei 2017

Your reference number: 008

LETTER OF SUPPORT

The

Name of your project partner:

*King C*

Address:

*Rijksweg no 10 (Wageningen)*

Represented by:

*Voorzitter RR Wageningen - Nickerie*

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES" , for the duration of the project.

Name of your project partner:

*King C*

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,

*King C*

*King C* ..... [Name of responsible person in partnering organization]

*Voorzitter RR Wag* ..... [Title of responsible person in partnering organization]

*RR Wageningen* ..... [Name of partnering organization]

*Rijksweg no 10* ..... [Address of partnering organization if not in letterhead]

# 714-7071

Subject: Letter of support

Date: 13 mei 2017

Your reference number: 010

### LETTER OF SUPPORT

The

Name of your project partner: Resorttraad: Weg naar Zee - Paramaribo

Address: Bitawinistraat 45

Represented by: Hannoeman Rebrendpersaad

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Hannoeman Rebrendpersaad

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



Hannoeman Rebrendpersaad [Name of responsible person in partnering organization]

VtRR Weg naar Zee [Title of responsible person in partnering organization]

RR Weg naar Zee [Name of partnering organization]

Bitawinistraat 45 [Address of partnering organization if not in letterhead]



Subject: Letter of support

Date: 3 mei 2017

Your reference number: 002

LETTER OF SUPPORT

The

Name of your project partner: Bryan Creton, RR lid Welgelegen

Address: Plantage Haagse

Represented by: Rensportstraat Welgelegen - Coronie

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES" , for the duration of the project.

Name of your project partner: Bryan Creton

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,

  
Bryan Creton [Name of responsible person in partnering organization]

RR lid Welgelegen [Title of responsible person in partnering organization]

RR lid Welgelegen [Name of partnering organization]

Plantage Haagse [Address of partnering organization if not in letterhead]

# 078 6015

Subject: Letter of support

Date: 13 mei 2017

Your reference number: 003

**LETTER OF SUPPORT**

The

Name of your project partner: Dans, Lesley R.R. lid Welgelegen

Address: Welgelegen #54

Represented by: R.R. Welgelegen - Coronie

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES" , for the duration of the project.

Name of your project partner: Lesley Dans

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



Lesley Dans ..... [Name of responsible person in partnering organization]

RR lid Welgelegen ..... [Title of responsible person in partnering organization]

RR Welgelegen ..... [Name of partnering organization]

Welgelegen #54 ..... [Address of partnering organization if not in letterhead]

# 877726

Subject: Letter of support

Date: 13 mei 2017

Your reference number: 004

### LETTER OF SUPPORT

The

Name of your project partner: Changoer S.

Address: St. Theodorusstr. # 42

Represented by: RR lid van Resort Westelyke Polder - Nicheise

herewith states that it agreed to cooperate with STICHTING DEVELOP ART FOUNDATION, ORVISTRAAT 17, ROSITA LEEFLANG in the mutual implementation of the project "UNCOVERING THE MANGROVE ECOSYSTEM SERVICES", for the duration of the project.

Name of your project partner: Changoer S.

will support the approach which will be used in this project. The specific roles and responsibilities will include:

- FULLY SUPPORT THE IMPLEMENTATION OF THE PROJECT CONSIDERING:
  - THE SURVEYS IN THE RESSORTS
  - THE TRAINING IN THE USE OF CAMCORDERS (inclusive mobile phones) FOR RECORDING THE COMMUNITY USE OF MANGROVE ECOSYSTEM SERVICES AND
  - THE PROMOTION OF THESE VIDEOS THROUGH WEBSITES SUCH AS YOUTUBE

Sincerely,



Changoer S. [Name of responsible person in partnering organization]

RR lid Res West P [Title of responsible person in partnering organization]

RR West P [Name of partnering organization]

St. Theodorusstr. 42 [Address of partnering organization if not in letterhead]